

Position Information

Position Rank: Part-Time Instructor & Course Developer

Discipline/Field: Family Mediation

Home School: School of Continuing Studies

Home Department: Continuing Professional Education

Position Start Date: ASAP

York University, founded in 1959, is now Canada's third largest university. The School of Continuing Studies was established in 2015 and is quickly becoming a leader in adult learning, serving working professionals and diverse communities while offering an unparalleled academic experience.

ABOUT THE PROGRAM

The Certificate in Family Mediation was first launched in 2012 as a direct response to the need for university-level teaching and learning for the Ontario family mediation community. The program recently underwent a comprehensive review and, subsequently, a need for program renewal has been identified.

The renewed program will be developed to primarily align with the standards and requirements as set forth by the Ontario Association of Family Mediators, ensuring graduates fully satisfy the educational requirements for AccFM certification. The renewed program will also adopt innovative approaches to teaching and learning that better ensure graduates are proficient and fit for practice as Ontario family mediators.

The new Certificate in Family Mediation will be launched for July 2018. There are Part-Time Instructor & Course Developer openings for the following courses:

- Family Mediation
- Family Law
- Family Relations
- Advanced Family Mediation

POSITION DESCRIPTION

The Part-Time Instructor & Course Developer leads development and delivery of their course under direction of the Program Manager and in consultation with the Program Advisory Council, instructor peers and the instructional design team. The incumbent will be guided in their curriculum development and subsequent delivery by their many years of expertise as a practicing family mediator and prior experience in developing and delivering mediation-related training.

INSTRUCTOR & COURSE DEVELOPER DUTIES

- Develop and deliver course curriculum for different modalities (e.g., face-to-face, blended)
- Define, evaluate and validate learning outcomes, and correspondingly design strategies and tactics for assessing student learning
- Offer innovative approaches to quality teaching and learning that improve student outcomes and embed technologies into the classroom experience
- Provide formative assessment of student learning through a variety of methods and subsequently providing counsel to students where required
- Lobby for family mediation internships for students
- Support learning through formative assessment and summative evaluation
- Participate in academic/curriculum and other components of annual and comprehensive program reviews
- Periodically asked to weigh in on other program matters, including student recruitment and selection, scheduling, room assignments, technology, etc.

GENERAL QUALIFICATIONS

- Certification in good standing as an Accredited Family Mediator (AccFM) through the Ontario Association of Family Mediation (OAFM) is required and without exception
- Minimum master's level education completed and preference given to those who have completed an LLM in an ADR-related field, or a master's program with specialization in family
- Minimum 7 years of experience as a sole mediator in family disputes
- Minimum 2+ years experience teaching or training in an adult education environment; otherwise, must demonstrate strong understanding of excellence in teaching and learning of adults with 10+ years of relevant experience
- Experience incorporating adult learning principles and constructivist approaches to teaching and learning in an outcomes- or competency-based approach is preferred
- Familiarity with online course delivery and principles of online learning is preferred
- Demonstrated ability working in a team environment with excellent interpersonal and organizational skills

SPECIFIC QUALIFICATION – FAMILY LAW

In addition to the General Qualifications, those who wish to develop and deliver Family Law must have an LL.B. or J.D., membership in good standing with the Law Society of Upper Canada, and at least 7 years experience practicing family law in Ontario. Those who have not been called to the bar in Ontario but have occasionally practiced in Ontario under *inter-provincial mobility* will not be considered.

SPECIFIC QUALIFICATION – FAMILY RELATIONS

In addition to the General Qualifications, those who wish to develop and deliver Family Relations must have completed from a recognized university an MSW or M.Sc. Family Relations, Family Therapy, or equivalent. Preference will be given to those who have also completed family relations coursework as part of their professional certification.

SPECIFIC QUALIFICATION – ADVANCED FAMILY MEDIATION

In addition to the General Qualifications, those who wish to develop and deliver Advanced Family Mediation must have a minimum of 15 years' experience as a family mediator and 5 years of experience teaching or training adults.

Those who wish to apply for this course should ensure their application clearly demonstrates the volume and scope of diversity in their family mediation cases, as well as the theoretical frameworks, strategies and tactics employed in mediating for high conflict families. Applicants should also ensure that they describe how they incorporate trauma-informed practice when working with trauma survivors.

SUBMITTING YOUR APPLICATION

Applications must consist of a cover letter and curriculum vitae. Preferred candidates may be asked for qualification verification (e.g., credentials). Please ensure your application specifically states which position you are applying for and the corresponding course or courses.

Applications are to be addressed and submitted by no later than **Sunday, January 21, 2018** to:

Sean Woodhead
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School of Continuing Studies
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