

Web Development Academic Coordinator

York University, founded in 1959, is now Canada's third largest university. The School of Continuing Studies was established in 2015 and is quickly becoming a leader in adult learning, serving working professionals and diverse communities while offering an unparalleled academic experience.

ABOUT THE PROGRAM

In our increasingly digital world, responsive, solution-based webpages are critical to business success. Just because a site is visually appealing, does not mean it will reach its goals, or be useful to the organization. Full stack developers understand superior websites need to be proficient in both the front and back end.

In our program, students will learn full-stack development, with real-world business applications, from the province's only university level certificate for working professionals. Our new program gives students the best of both worlds –vital front and back end web development skills and techniques to become a well-rounded full-stack web developer. Unlike in the boot-camp programs, York University helps students add these in-demand skills to their tool-kit without taking months off work.

POSITION DESCRIPTION

The School of Continuing Studies is looking for an Academic Coordinator for its Full Stack Web Development certificate program. Reporting to the Program Manager, the Academic Coordinator works with a team which includes an instructional design team, an advisory council, multiple subject matter experts and a program coordinator to develop and launch a part time program in Full Stack Web Development for September 2018.

ACADEMIC COORDINATOR DUTIES

- Working with the team to develop program and course objectives and assessments
- Participate in program development meetings both face to face or virtually as required
- Reviews course outlines, lesson plans and resources, and provides feedback on curriculum to ensure content quality, accuracy and that it reflects industry changes/adoptions as required.
- Liaise with program instructors to ensure continuity in the program design
- Assisting the program manager in reviewing applications for curriculum development and instructor positions
- Join the program manager for bi-monthly (once every two months) live information Webinars to answer subject specific questions that may be too technical for the PM to answer.
- Assist in providing technical expertise in regards to potential student questions about program content that our staff are currently not equipped to answer

For More Information and to Apply:

Please submit a cover letter describing your area of expertise as well as an indication of which course(s) you are interested in teaching, and a current resume to the Program Manager, who's contact information is listed below.

Connie Konon, Program Manager
cbann@yorku.ca

QUALIFICATIONS

- Minimum 4 years teaching experience (evidenced by student evaluations and two teaching references)
- Adult Education certificate, certification (such as CTDP or CTP) or demonstrated equivalent experience and skill preferred
- Extensive (and current) experience in the Full Stack Web Development field
- Familiarity with the web development landscape in the Greater Toronto Area
- Strong communicator and collaborator
- Highly organized and a demonstrated ability to meet deadlines
- Critical thinker and problem solver
- Learner-focused
- Professional and ethical

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